



DEFERRED NET PAY AUTHORIZATION 2020-21

I, _____, am requesting deferred net pay from my regular paychecks for the 2020-21 school year. I understand the amount deferred will be paid in one lump sum at the end of the year on the June payroll which is to be paid on June 30, 2021. I further understand that deferred net pay is payroll system calculated, and the deferred amount each month is dependent on how many regular pay cycles I have which is based on my contract/calendar (10 month pay cycle will have 16.66% deferred net pay and 11 month pay cycle will have 8.33% deferred net pay).

Employee Signature

Date

Business Office Approval

Date

*****Please return this form by AUGUST 15th, in order to set it up for the current end of the month payroll. Deferred net pay may be set up at any time during the year but will only be effective during the months following your request. Please contact Diane Hughes, Business Manager, if you have any questions (707) 206-9988, Ext. 220.*****